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JOINT OSO/OPC TRAINING COMMITTEE
MINUTES

19 January 1949

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Document No. <u>053</u>
No Change In <input type="checkbox"/>
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ADJ: <u>100</u>
Date: <u>1949 2</u>
By: <u>013</u>

Present:

[REDACTED]

Recording Secretary

References: Memorandum 11 Jan 49 ADOPC to ADSO
Memorandum 18 Jan 49 ADADSO to ADOPC

Authority:

The Joint OSO/OPC Training Committee has been directed to propose an outline of its functions and duties for the approval of OSO and OPC before the Committee continues its activities.

Purpose:

To consider mutual OSO/OPC training problems arising from an overlapping of requirements and the necessity for avoiding the setting up of parallel establishments or omitting essential elements of training.

The clandestine bases for operations of OSO and OPC give them much in common, and uniformity of training will bring valuable cooperative results if common definitions and operating procedures are taught in classes conducted either jointly or separately.

The interim training of OPC personnel in OSO courses until OPC courses are established will permit OPC to concentrate its efforts on problems peculiar to it.

Duration:

The life of the Committee is to be indefinite. It will handle matters of mutual concern until such time as more appropriate ways of handling those problems have developed, or until dissolved or modified by the respective Assistant Directors.

Membership:

It is felt that the actual membership of the Committee must remain small to be effective, but it is essential to have close working relationships with the respective planning staffs of the two groups. It was recommended, therefore, that representatives of planning staffs who are invited to participate in Committee meetings will be considered consultants rather than permanent members of the Committee.

Proposed Functions:

EXECUTIVE

1. Determine appropriate channels for all matters of joint concern.
2. Determine channels and methods by which OPC personnel enter OSO training courses, and vice versa.
3. Lay down rules concerning security of training courses and security clearance required for admission to the various courses.

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4. Determine what changes in the present OSO courses will insure greater usefulness to OPC.
5. Schedule individual students for OPC and OSO training.

RECOMMENDATORY

1. Recommend the extent to which joint training can be affected.
2. Recommend reciprocal use of instructional staffs.
3. Recommend for approval of OPC content and methods for OPC training courses.
4. Recommend interim procedures for developing OPC training staff to train future instructors and case officers.
5. Recommend joint OSO/OPC administrative training courses for both headquarters and the field.
6. Recommend relationship of OPC with Communications and C&D training facilities of OSO.
7. Recommend methods of handling liaison with schools outside CIA.
8. Recommend use of Foreign Service Institute School of Language Training by OPC and its budgetary participation.
9. Consider joint use of covert training establishments in Washington and outside.
10. Plan joint overseas training programs.
11. Recommend improvements in personnel selection program.
12. Recommend appropriate systems of testing and evaluating OPC students.
13. Recommend space requirements.
14. Recommend personnel requirements.
15. Recommend budget requirements.
16. Study problems of covert training and extent to which OSO covert training and facilities could be made available to OPC on an interim basis.

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